Part – A

Data of the Institution
(data may be captured from IIQA)

1. Name of the Institution : Arts,Commerce and Science College,Arvi, Dist-Wardha-442201

- Name of the Head of the institution :   Dr. H.R. Verulkar
- Designation: Principal

- Does the institution function from own campus: Yes

- Phone no./Alternate phone no.: (07157) 222070 / 222307

- Mobile no.: 9423420625

- Registered e-mail: principal_acscrv@rediffmail.com

- Alternate e-mail : iqac.acscrv@gmail.com

- Address   : Talegaon Road, Arvi
- City/Town   : Arvi, Dist. Wardha.

- State/UT   : Maharashtra

- Pin Code   : 442201

2. Institutional status:

Affiliated / Constituent:	Affiliated to Rashtrasant Tukadoji Maharaj NagpurUniversity, Nagpur
Type of Institution	Co-education
Location	Semi-urban
Financial Status	Grants-in aid/ UGC 2f and 12 (B)
Name of the Affiliating University	Rashtrasant Tukadoji Maharaj NagpurUniversity, Nagpur
Name of the IQAC Co-ordinator	Dr. Vijay Madhukar Khadse
Phone no.	(071257) 222070
Mobile	9096081340
IQAC e-mail address	iqac.acscrv@gmail.com
Alternate Email address	: principal_acscrv@rediffmail.com

3. Website address: www.acscarvi.com

Web-link of the AQAR: (Previous Academic Year):
http://acscarvi.com/Links/AQAR%20Report%20for%202019-20.pdf

4. Whether Academic Calendar prepared during the year? Yes

if yes, whether it is uploaded in the Institutional website: Yes

Weblink: http://www.acscarvi.com/images/team/Academic%20Calender%202020-21.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1st	B	70.95(old)	2004	From: 4/11/2004 to: 3/11/2009
2nd	B	2.29	2011	from:27/3/2011 to: 26/3/ 2016
3rd	B+	2.53	2017	from:12/9/2017 to: 11/9/ 2022

6. Date of Establishment of IQAC: : 01/07/2005

7. Provide the list of funds by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Arts, Commerce & Science College, Arvi	GOI scholarship	State Govt.	2021-22	6652059/-

8. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

      *upload latest notification of formation of www.acscarvi.com/Links/notification.pdf

9. No. of IQAC meetings held during the year: 3

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website : https://acscarvi.com/Links/IQAC%20Meetings%20and%20Action%20Taken%20Report%20.pdf

Yes/No Yes
  (Please upload, minutes of meetings and action taken report)

10. Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

      If yes, mention the amount: Year:

11. Significant contributions made by IQAC during the current year (maximum five bullets)

* IQAC with the collaboration of library has organized One   Day   State Level Webinar   on '*Intellectual Property Rights*'.
* . MoU between Cluster of thirteen institutes (CoTI)
* Empirical Private Limited, Indore has conducted Green Audit, Environmental Audit and Energy Audit at Arts, Commerce and Science College, Arvi for academic year 2020-21
* Internal Academic and Administrative Audit was conducted on 7th and 8th of January 2022
* Online Students and Faculty exchange program was conducted under CoTI .

12. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
MoU with CoTI	MoU with CoTI (Cluster of Thirteen Institutes) took place on 1 July 2021 which is effective till 30 June 2024. Under this MoU all thirteen colleges are bounded to organize thirteen collaborative activities in the academics, education and research fields. Each institution will take initiative to organize and monitor at least one activity annually.
Green Audit	Empirical Private Limited, Indore has conducted green audit at Arts, Commerce and Science College, Arvi for academic year 2020-21 on 3 Dec. 2021. This audit largely assisted to identify quantity, describe and prioritize framework of environment sustainability in compliance with the applicable regulations, policies and standards.
Environmental Audit	Empirical Private Limited, Indore has conducted Environmental audit at Arts, Commerce and Science College, Arvi for academic year 2020-21 on 3 Dec. 2021. Environmental Audit provided the necessary information on how well the management systems are performing to keep

	place with sustainable level of development. It has identified potential areas for reduction in raw material consumption leads to cost saving.
Energy Audit	Empirical Private Limited, Indore has conducted Energy audit at Arts, Commerce and Science College, Arvi for academic year 2020-21 on 3 Dec. 2021. This audit identified energy saving opportunities, safety concerns with electrical systems, wiring and ventilation. It helped to understand energy usage and ways to use energy better.
Faculty Exchange Program	The Faculty Exchange Program was conducted by college in collaboration with CoTI from date 20-10-2021 to 27-10-21. This program was not only made available for UG students but for PG students too. All subjects faculty participated in this program. 12 teachers from our college and 12 teachers from CoTI exchanged their teachings. This program provided broader experience to faculty members by teaching in different environments and interacting with colleagues in various institutions. They shared, learned and deliver best practices on curriculum and pedagogy from each other's system. Students benefited from enhanced learning resulting from the exposure to different cultures and work ethics.
Students Exchange Program	The Student Exchange Program was conducted by college in collaboration with CoTI from date 20-10-2021 to 27-10-21. 60 students from CoTI were enrolled in student exchange program. Students got the knowledge which propelled students towards acceptance and understanding

	of an array of different cultural and educational perspectives. Language acquisition is achieved through practical immersion. Students became aware of new alternative and multifaceted approaches to learning. The analytical and problem solving skills of students were boosted.
Internal Academic and Administrative Audit	The College conducted Internal Academic and Administrative Audit for the session 2021- 22, on 7th and 8th of January 2022 . A committee headed by principal Dr. H R Verulkar, IQAC coordinator Dr. V M Khadse , Dr. DM Chauhan , Dr. KP Kadam evaluated the work of all the departments of college. All the departments of the institute prepared a self-study report taking into account the seven NAAC criteria points of the various departments respectively. This included all the activities and processes of the department along with the documents supporting them. The report had major emphasis on several points like1. Documentation of daily activities and performance of the faculty members 2. course and teaching plans as well as program architecture that is prepared annually 3.Proper guidance, coaching, counseling, and mentoring programs are held in college 3. Research activities, projects, publications 4. Workshops and conferences held 5. Teacher's performance along with their professional and personal achievements 6. Extension activities like waste management, gender sensitivity, and others. Etc. The audit helped teachers to be particular about their responsibilities. It reduced the unnecessary workload on teachers. It helped them to focus on student learning and development. The college earned wide spread recognition offering better opportunities
Conference/Webinar	
One Day National Webinar on 'Soft Skill Development of Rural UG Students' organised by the department of English	One Day National Webinar on 'Soft Skill Development of Rural UG Students was organised by the department of English on 12 Feb.2022. The webinar was successful in inculcating the softs skills in rural students like

	communication, time management, leadership, creative thinking etc. More than 500 participants benefited from this webinar.
One Day National Level Webinar on 'Importance of Environmental Education for Sustainable' Development organised by the department of Botany	One Day National Level Webinar on 'Importance of Environmental Education for Sustainable' Development organised by the department of Botany on 04 Feb.2022. The Webinar successfully projected various aspects of Environmental Education for Sustainable Development. 292 participants benefeted from this webinar.
IQAC with the collaboration of library has organized One Day State Level Webinar on '*Intellectual Property Rights*'	IQAC with the collaboration of library has organized One Day State Level Webinar on '*Intellectual Property Rights*' on 21-08-2021. The webinar proved advantageous to researhers and scholars for patent filing and research papers. 289 delegates from various institutions of the state attended the seminar.
One Day State Level webinar on Challenges and opportunities for entrepreneurs in Corona Pandemic Scenario' orgnised by the department of Economics.	One Day State Level webinar on Challenges and opportunities for entrepreneurs in Corona Pandemic Scenario' orgnised by the department of Economics on 3 August 2021. The webinar successfully pointed out. Challenges and opportunities for entrepreneurs. The particip-ants inspired to start startup business with new commercial dimentions. Near about 150 delegates attended the webinar.
One Day State Level Webinar on 'The Contribution of Women from Vidarbha to the Indian Independence Movement' organised by the department of history.	One Day State Level Webinar on 'The Contribution of Women from Vidarbha to the Indian Independence Movement' organised by the department of history. on 30 August 2021. The webinar successfully

	demonstrated the Women from Vidarbha have played vital role in the Indian Independence Movement'. The webinar was attended by 161 delegates from various part of the state.
The department of Political Science has organized One Day State Level Webinar on 'Human Rights in Covid Pandemic- An International Perspective'	One Day National Level Webinar on 'Human Rights in Covid Pandemic- An International Perspective' was orgaized by the department of political science on 7 August 2021. The webinar strongly projected how human rights are protected in the crucial time of corona pandemic. 350 delegates participated in this webinar.
One day State Level Webinar on 'Dynamics of Indian Economy After Corona Pandemic' organized by the Commerce faculty	One day State Level Webinar on 'Dynamics of Indian Economy After Corona Pandemic' was organized by the Commerce faculty on 23 rd August 2021. This webinar brought together scholars who are engaged in quality research in money and finance and provided a forum for the exchange of ideas that seek to push the boundaries of existing research particularly with respect to emerging Indian economy in Corona Pandemic. 101 delegates participated in this webinar.
Essay Competition organized by the department of English.	The department of English organized essay competition for the undergraduate students. Students were given choice to submit their essays by either online or offline mode. The topic for the competition was ' Water Harvesting the need of Time'. . This competition helped students to develop their writing skill, to generate awareness about water harvesting and to inspire them to ponder over the issue like scarsity of water. 40 students participated in this competition.

Essay Competition organized by the department of Marathi	The department of Marathi organized ' *Mahatma Phule Smruti'* Essay competition. This competition helped students to improve their knowledge about different topics and writing skills , inculcate the universal values and ethics and learn something new about the structure of different scientific texts. 51 students participated in this competition.
Quiz Competition organized by the department of English	The department of English organized quiz competition on 'English and communication skill'. 16 students participated in this competition. This competition helped to evaluate knowledge of students about English, general awareness and communication skills.
Online students Seminar on the occasion of 'World Health Nutrition Week' organized by the department of Zoology.	Online students Seminar on the occasion of 'World Health Nutrition Week' was organized by the department of Zoology on 5 Sept 2021. The participated students selected the topic of their own choice regarding nutrition and delivered the seminars before panel of judges and 100 students. This program helped to improve knowledge and awareness of malnutrition in health care institutions and overall enhance the quality of nutritional care.
Online Guest lecture on ' Career Oportunities In IT Industries' organized by the department of Computer Science.	Online Guest lecture on ' Career Oportunities In IT Industries' was organized by the department of Computer Science on 12 April 2022 In her lecture Dr. Meena Doibale of Bhartiya Mahavidyalaya, Amravati explored the opportunities to enter in IT industries. The aim of this guest lecture was to motivate students to hunt for employments and job opportunities.
Book Review Competition organised by library	Online Book Review Competition was organized

	by library on 17 Oct. 2021. The day was celebrated as Reading Inspiration Day and birth anniversary of Dr. A.P.J. Abdul Kalam. The competition helped the college in articulating and assessing students learning outcomes. Students were encouraged to read books and express their views on the books they read. 28 students participated in this competition.
Online One day workshop on ' Competitive Exams : Opportunities and Challenges' orgaized by Career Counselling and placement Cell'	One day workshop on ' Competitive Exams : Opportunities and Challenges' was orgaized by Career Counselling and placement Cell'on 14 August 2021. 322 students had done registration for this workshop. This workshop was successful in creating awareness about Competitive Exams, providing quality coaching and motivational lectures and quality materials in the form of books, magazines, newspaper, internet etc.
State Level E-poster competition on Awareness about water pollution and its conservation organised by the Department of Zoology	State Level E-poster competition on Awareness about water pollution and its conservation was organised by the Department of Zoology. The purpose of organizing this event was to spread awareness about water pollution and how important ground water is for us. Through this event, the students learnt to express their ideas in a creative and meaningful way. 53 participants were provided with proper guidelines for making posters.
Wild Life week Celebration program organised by the Department of Zoology	Wild Life week was Celebrated by the Department of Zoology during 1 Oct. to 7 Oct.2021. On this occasion district level online poster competition was organized. Endangered and extinct wild animals , present living wild animals were the themes for poster competition.

	24 students from various institutios of Wardha district participated in this competition. This program drew the attention of all students at the endangered and rare species of wild animals. This program strongly asserted the need of wild life conservation.
Wild Plant Photography Competition organized by the department of Botany	Wild Plant Photography Competition was organized by the department of Botany on 2 Oct. 2021. The very purpose of this competition was to create curiosity about wild plants and awareness about endangered plant species. This contest motivated and galvanised the youth to take action to protect wild plants from the threat of extinction. 104 students participated in this contest.
Online Guest Lecture on ' Liquid State of Matter' organized by the department of Chemistry.	Online Guest Lecture on ' Liquid State of Matter' was organized by the department of Chemistry on 14 Jan .2022. Dr. Y.G. Thakare of Yashwant College, Wardha delivered her lecture on Liquid State of Matter'. This lecture helped students to clear the basic ideas about the topic.
Kavi sammelan (Gathering of Poets) and picture story writing competition organized by the department of Marathi	Kavi sammelan (Gathering of Poets) was organized on the occasion of Marathi Language Day by the department of Marathi on 22 Feb.2022. On this occasion students recited their poems and had general discussion on literary issues. This Kavi sammelan generated the keen interest of students in Marathi literature and language. The picture story writing competition boosted the imagination capability and literary merits of students.
Book Exhibition on the occasion of Women's Day organised by Library	Book Exhibition on the occasion of Women's Day was organised by Library on 8 March 2022.

	The books written by women writers which showcase the life of women were made available for students. This activity helped students to understand various aspects of women's life and the need of women empowerment.
Model Students Parliament organised by the department of Political Science	Model Students Parliament was orgaised by the department of Political Science on 6 May 2022. Model Parliament was held as an educational tool to promote understanding of the working of government and activities of community service and advocate social or political change. The participant students discussed national issues on large scale and came up with possible solutions.
Field Projects	
Field Project by the Department of Hindi	A field project on 'Maharashtrian Folk drama ' Gondhal' and Condition and problems of Gondhal Artists' conducted by the department of Hindi. The students participated in this project collected the information and photographs of the local Gondhal artists and their folk drama. This project helped to understand the history of folk drama. This project is significant documentation which has recorded the present condition of folk artists.
Field Project by the Department of Computer Science	Field project on 'Study of E-Garbage collection in Arvi city' conducted by the Department of Computer Science. This project points out some recommendations regarding the disposal of e-garbage. This project has studied and analyzed significant institutions and organizations in Arvi city where electronic gazettes are used excessively.
Publications	Fulora and Physics Informer are two publications published annually by the college. Fulora which is the collection of literature by

	students boosted their interest in writing poems and articles and sharpened their analytical attitude while Physics Informer developed the scientific attitude of students and made them familiar with new inventions in the field of Physics.

13. Whether the AQAR was placed before statutory body?   Yes /No: Yes

Name of the Statutory body: College Development Committee   Date of meeting(s): -22-12-2022

Date:

14. Whether institutional data submitted to AISHE: Yes/No: Yes

Year:2018-19   Date of Submission: 06/12/2018

15 . Multidisciplinary / interdisciplinary

In order to bring about the multifaceted development of students the college has three streams viz. Arts, Commerce and Science. To have multidisciplinary approach as per the National Education Policy 2020 the affiliated university has been preparing the curriculum for every program having multidisciplinary vision. As soon as the university implements the new curriculum, the college too will implement it. Conducting seven certificate courses is a part of our efforts to give multidisciplinary touch to the curriculum. Moreover, college has developed multidisciplinary approach by organizing guest lectures, quiz competitions, study tours, essay completion, poster completion, assignments, field projects etc. The language subjects like English, Marathi and Hindi are offered to all three streams i.e. Arts, Commerce and Science. The subject Environmental Study is compulsory to all second year students of under graduation. The computer education is imparted to the students of Science and Commerce streams through computer lab whereas language lab avails the facility of computer education to the students of Arts stream. The college has been preparing itself to have more of multi-disciplinary by identifying program outcomes and course outcomes and by organizing workshops on skill development.

16 . Academic bank of credits (ABC)

The college is waiting for green signal by the affiliating university for the implementation of Academic Bank of Credits.

17 . Skill development:

The collage has organized following various certificate courses, 1. Certificate course in Food Preservation 2. Certificate course inVedic Mathematics 3. Certificate course in Spoken English 4. Certificate course in Tally ERP9 & office Automation 5. Certificate course in Vermicomposting 6. Certificate course in Financial Market 7. Certificate course in Programing Development skill. The aim is to make the students equipped , so that they don't need to rely on government jobs but instead pave a way towards self employment. One Day National Webinar on 'Soft Skill Development of Rural UG Students was organised by the department of English on 12 Feb.2022. The conference was successful in inculcating the softs skills in rural students like communication, time management, leadership, creative thinking etc. More than 500 participants benefited from this webinar. Online Guest lecture on ' Career Oportunities In IT Industries' was organized by the department of Computer Science The aim of this guest lecture was to motivate students to hunt for employments and job opportunities.

18 . Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

We are aware of the significance of conservation of languages and culture. The college offers Indian languages like Marathi and Hindi subjects in degree courses. Preservation and promoting languages is one of the targets of the college in future. As the teaching and learning process is more effective in mother tongue, the medium of instruction is Marathi for the programs like Arts and Commerce.

19 . Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Our Vision is 'Widening the horizons of knowledge' and our mission is 'To nurture the culture of quality education and strengthen the youth to be the part of nation building movement.' We as an educational institution aspire to carry forward the vision of our founders of providing affordable quality education to all the aspirant students, while expanding our academic horizons to bring the institution at par excellence with global leaders in the field of higher education. Many of our students belongs to rural area and have the potential to meet the need of today's competitive world we want to sharpen their talent and wants to make them a global competitive citizen. The quality of our academic programs is central to our educational mission. We set high standards for ourselves in all of our actions and activities; assess our performance and acknowledge both individual and group contributions to the fulfillment of our mission. We value idealism, innovation and creativity and regularly re-examine our programmes and practices so that every area of the college life will be continually improved and renewed. We try to develop a global vision in future teachers to face new challenges. Our mission is to prepare excellent human resource for the development of the country.
Moreover, our university has been preparing outcomes based courses and programs keeping in view NEP 2020.

20. Distance education/online education:

Yeshwantrao Chavhan Open University center is run successfully by college. Many poor students who can not afford traditional education or can not spare their time due to other engagement are benefited from this center. Keeping in view the convenience of the students, the various technological tools used by the faculties especially during the pandemic lockdown are Google Classroom, Zoom, Teachmint, using videos as teaching and learning aids. Group collaboration, field projects, interaction and assignment and revision as well as the assessments have been conducted are some of the institutional efforts towards blended learning.

Extended Profile of the Institution

1. Programme:

1.1 Number of courses offered by the Institution across all programs during the year

Year	2021-22
Number	13

2. Student:

2.1 Number of students during the year.

Year	2021-22
Number	1524

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

Year	2021-22
Number	634

2.3 Number of outgoing/ final year students during the year

Year	2021-22
Number	444

3. Academic:

3.1 Number of full time teachers during the year

Year	2021-22
Number	27

3.2 Number of Sanctioned posts during the year

Year	2020-21
Number	37

4. Institution:

4.1 Total number of Classrooms and Seminar halls 14_____

4.2 Total expenditure excluding salary during the year(INR in lakhs)

Year	2021-22
Expenditure	70.72

4.3 Total number of computers on campus for academic purposes: ___60_____

PART B

Criterion 1 – Curricular Aspects

Key Indicator – 1.1 Curricular Planning and Implementation

Metric No.	
1.1.1. Q₁M	*The Institution ensures effective curriculum delivery through a well planned and documented process* Write description of initiatives in not more than 200 words Arts, commerce and Science College, Arvi Dist. Wardha is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University Nagpur and follows the curriculum prescribed by the University. Due to nationwide spread of Covid-19 the college resorted to the online mode of curriculum delivery as college followed the directives and guidelines circulated by the government and university to prevent the spread of Covid-19. By the end of the year offline classes were started. IQAC along with the Heads of all the Departments confirms the Academic Calendar as per the university schedule. Time table for every semester is prepared by the Time Table coordinator in consultation with the HODs and the load distribution of the faculties. Faculty follows the evaluation scheme mentioned in the syllabus for each course. Course Objectives and Course outcomes of the subjects in accordance with the university prescribed syllabus are decided by the respective subject teacher in consultation with the IQAC. Teaching plan and the assignments for the semester are prepared by the respective subject teacher before the start of the new semester. Depending on the evaluation scheme, two class tests for 50% syllabus are conducted per semester. Academic review and feedback is taken regularly. Students are motivated to participate in NSS and other social activities so as to inculcate in them the social responsibilities. Seminars, Certificate courses and industrial visits are arranged to enrich the curriculum. **File Description** • Upload relevant supporting document • Link for Additiona linformation

1.1.2. **Q$_l$M**	*The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)* Write description in maximum of 200 words The college prepares academic calendar at the very out of the session. This academic calendar is conveyed to each department and faculty. Academic calendar contains the relevant information regarding the teaching learning schedule (working days), various events to be organized, holidays, dates of internal examination , semester examination etc. The academic calendar is prepared so that teachers should know all the activities regarding continuous internal evaluation process and it is also published on website of the college. Every department has to submit the compliance of the academic calendar as part of their annual submissions. In addition the internal audit conducted which ensures the compliance to verify with documentary evidence. The teacher plans the teaching and evaluation schedule of assigned subject. The type and schedule of internal evaluation is Planned in consultation with the head of the department. The in charge of each stream compiles the academic plan submitted by the teachers and ensures that there is no overlapping of the activities in general and the Continuous Internal Evaluation in particular then the Academic calendar is forwarded to the IQAC. IQAC compiles the inputs received from the various departments and a comprehensive plan is prepared. Students are made aware of the Continuous Internal Evaluation of every department in the college by the means of social media or putting notice on notice board. **File Description** • Upload relevant supporting document • Link for Additional information
1.1.3. **Q$_n$M**	*Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year* | Year	2021-22
Number	29 | 1. Academic council/BoS of Affiliating University 2. Setting of question papers for UG/PG programs 3. Design and Development of Curriculum for Add on/ certificate/ Diploma Courses 4. Assessment /evaluation process of the affiliating University **Options** 1. All of the above 2. Any 3 of the above 3. Any 2 of the above

4. Any 1 of the above
5. None of the above

	Data requirement: (As per Data Template)
	• Number of teachers participated
	• Name of the body in which full time teacher participated
	• Total number of teachers
	Documents: Upload the scanned copies of the letters issued by the affiliating university / institutions w.r.t the activity in which the teachers are involved.
	File Description:
	• Details of participation of teachers in various bodies/activities provided asa response to the metric
	• Any additional information

Key Indicator- 1.2 Academic Flexibility

Metric No.	
1.2.1. **QₙM**	***Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented*** 1.2.1.1. Number of Programmes in which CBCS/ Elective course system implemented. <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>06</td></tr></table> Data Requirement: (As per Data Template) • Name of all Programmers adopting CBCS • Name of all Programmes adopting elective course system **File Description (Upload)** • Any additional information • Minutes of relevant Academic Council/ BOS meetings • Institutional data in prescribed format (DataTemplate)
1.2.2. **QnM**	***Number of Add on /Certificate programs offered during the year*** *1.2.2.1: How many Add on /Certificate programs are added during the year.* *Data requirement for year: (As per Data Template)* ***The template is combined with 1.2.3*** <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>04</td></tr></table> • *Names of the Add on /Certificate programs with 30 or more contact hours* • *No. of times offered during the same year* • *Total no. of students completing the course in the year* *File Description (Upload)* • *Any additional information* • *Brochure or any other document relating to Add on /Certificate programs* • *List of Add on /Certificate programs (Data Template)*

1.2.3 Q_nM	*Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year* 1.2.3.1. Number of students enrolled in subject related Certificate or Add-on programs during the year | Year	2021-22
Number	100 | Data Requirement: (As per Data Template) • Total number of students enrolled in certificate / Add –on programs • Total number of students across all the programs **File Description(Upload)** • Any additional information • Details of the students enrolled in Subjects related to certificate/Add-on programs

Key Indicator- 1.3 Curriculum Enrichment

Metric No.	
1.3.1. Q_lM	*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum* Upload a description in maximum of 200 words. The college runs the courses in Arts, Commerce and Science stream. Curriculum is designed by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur. The curriculum contains various topics/chapters covering cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics. The college is committed to focus on these issues. Environmental Studies is a compulsory subject for all under graduate second year students . Through this course, students are sensitized to ecological and environmental issues connected with land, air, and water, with awareness on sustainable development. The college takes care to inculcate values related to environment and sustainability through various practices and programs under NSS . The departments conducted following activities. •The department of English organized Essay Competition on Rain water Harvesting • The NSS Units conducted Tree Plantation and Swaccha Bharat Abhiyan making people aware about the issues of Environment. The college makes concerted efforts to create a congenial environment free from gender discrimination through mutual respect. Woman cell

	organized a extension activity on ' Gender Equality' The aim of this guest lecture was to motivate the girl students for self employment and to be an enterpruner. The college organized birth and death anniversaries of national personalities to inculcate human values in students and staffs. Blood Donation Camp is regularly organized. NSS unit is very active and regularly arranged social activities in the college and adopted village. Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus. **File Description (Upload)** • Any additional information • Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.
1.3.2. **QₙM**	***Number of courses that include experiential learning through project work/field work/internship during the year*** 1.3.2.1 : Number of courses that include experiential learning through project work/field work/internship during the year | Year	2021-22
Number	00 | Data requirement for year: (As per Data Template) • Name of the Course • Details of experiential learning through project work/field work/internship • Name of the Programme **File Description:** • Any additional information • Programme / Curriculum/ Syllabus of the courses • Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses • MoU's with relevant organizations for these courses, if any • Number of courses that include experiential learning through project work/field work/internship (Data Template)
1.3.3. **QₙM**	***Number of students undertaking project work/field work/ internships*** 1.3.3.1. Number of students undertaking project work/field work/ internships | Year	2021-22
Number	44 | Data Requirement : (As per Data Template) • Name of the programme • No. of students undertaking project work/field work /internships **File Description:(Upload)** • Any additional information • List of programmes and number of students undertaking project work/field work/ /internships (DataTemplate)

Key Indicator- 1.4 Feedback System

Metric No.	

1.4.1.
 	
QₙM
	Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
	1) Students 2)Teachers 3)Employers 4)Alumni
	
	Options:
	  A. All of the above
	  B. Any 3 of the above
	  C. <mark>Any 2 of the above</mark> **Choose any one**
	  D. Any 1 of the above
	  E. None of the above
	Data Requirement:
	Report of analysis of feedback received from different stakeholders
	
	File Description
	• URL for stakeholder feedbackreport
	• Action taken report of the Institution on feedback report as stated inthe minutes of the Governing Council, Syndicate, Board of Management (Upload)
	• Any additional information(Upload)
	  (Note: Data template is not applicable to this metric)

1.4.2
 	
QₙM
	Feedback process of the Institution may be classified as follows:
	Options:
	  A. Feedback collected, analyzed and action taken and feedback available on website
	  B. Feedback collected, analyzed and action has been taken
	  C. Feedback collected and analyzed
	  D. Feedback collected
	  E. Feedback not collected
	Documents:
	Upload Stakeholders feedback report, Action taken report of the institute on it as stated in the minutes of the Governing Council, Syndicate, Board of Management
	File Description
	• Upload any additional information
	• URL for feedback report
	(Note: Data template is not applicable to this metric)

Criterion 2- Teaching- Learning and Evaluation

Key Indicator- 2.1 Student Enrolment and Profile

Metric No.	
2.1.1. QnM	**Enrolment Number** Number of students admitted during the year | Year	2021--22 | |---|---|
Number	1524 | 2.1.1.1. Number of sanctioned seats during the year | Year	2021-22 | |---|---|
Number	2400	

	Data Requirement last completed academic year. • Total number of Students admitted • Total number of Sanctioned seats File Description: • Any additional information • Institutional data in prescribed format
2.1.2. **QₙM**	***Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)*** 2.1.2.1. Number of actual students admitted from the reserved categories during the year <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>1090 (sc, st, obc)</td></tr></table> Data requirement for year: (As per Data Template) • Number of Students admitted from the reserved category • Total number of seats earmarked for reserved category as per GOI or State government rule **File Description: (Upload)** • Any additional information • Number of seats filled against seats reserved (Data Template)

Key Indicator- 2.2. Catering to Student Diversity

Metric No.	

2.2.1. **QlM**	*The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners* Write description in maximum of 200 words The college assesses the learning levels of the students in two ways at the time of the commencement of the programme. First :Students enrolled in various disciplines are identified as slow and advanced learners based on their +2 marks. Second: Bridge Courses are conducted at the entry level for the students by every subject teacher to lift the students to the level of higher education. This helps to identify the slow learners and to design special coaching sessions or tutorial sessions to bridge the gap between the slow learners and the advanced learners. Bridge Course helps students to enable them to cope with the curriculum of higher education. The teachers of the respective classes extend valid support in classifying the students with reports based on observation and class tests. Apart from this, sessions are also included to inculcate positive attitude and competitive spirit. The college runs mentor scheme as a base for monitoring the future progress of the students. Remedial Classes are conducted with an aim to improve the academic performance of the slow learners. Academic and personal counseling are given to the slow learners by the tutor, mentor and the counseling cell. The faculty provide simple and standard lecture notes/course materials to the advanced learners . Advanced learners are encouraged to enroll in various certificate courses and competitive exam classes. Quiz and seminar competitions are organized for advanced learners. They are motivated to participate in Debate and Group Discussion, **File Description** • Past link for additional Information • Upload any additional information

2.2.2.	*Student- Full time teacher ratio (Data for the latest completed academic year)*	
QnM	Year	2021-22
	Number of Students	1524
	Number of teachers	27

Data requirement:
- Total number of Students enrolled in the Institution
- Total number of full time teachers in the Institution

Formula: Students: teachers

File Description (Upload)
- Any additional information

(Note: Data template is not applicable to this metric)

Key Indicator- 2.3. Teaching- Learning Process

Metric No.	
2.3.1. **QlM**	*Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences*

Upload a description in maximum of 200 words

To make teaching-learning process student centric our teachers adopted many methods. This include lecture method, interactive method, project and field work method.

Project methods: The field project promotes a conceptual understanding of concepts by bridging the gap between the classroom and the real world. As per the requirement of syllabi, the project work is done. Field Projects are conducted by Hindi and computer science department.

Interactive methods: Interactive method is able to arouse the students' interest, This method allows sharing information, receiving feedback. Our faculty adopt this method for motivating student participation in group discussion, subject quiz, discussion and questions and answers on current affairs, etc.

ICT enabled teaching : This includes ICT enabled class rooms with LCD, Language Lab, Smart Class rooms, etc. Our faculty provides students you tube links of educational video of their own and others. The college developed lecture capturing set up to impart education online.

E-notes , e-books and e- journals are available in library.

Experiential learning: Experimental/Laboratory method is used in science subjects to acquaint the students with the facts through direct experience individually. Especially, the department of Chemistry, Physics, Botany and Zoology use this method. Students take interest and

learn things via experiential learning.

Organizing competition: Various competitions like student seminar, quiz, essay, poetry, poster, book review are organized by our college to enhance the learning experience.

File Description:
- Upload any additional information
- Link for additional information

2.3.2. **Q₁M**	***Teachers use ICT enabled tools for effective teaching-learning process.*** Write description in maximum of 200 words All faculty members use online education resources, social networking sites, blended learning platforms like Google classroom , teachmint to effectively deliver teaching and provide enhanced learning experience to the students. ICT has proved itself a boon for students and teachers in the vital time of widespread of covid-19. The department of computer science has lecture capturing set up installed. Smart class rooms- The college has four well-equipped smart classrooms which are used for screening educational movies, documentaries and for making power point presentations. Language Lab : English language teachers have been using this technological aids to enhance teaching and learning. It is a network of computers, plus appropriate software, which provides most of the functions of a conventional language laboratory together with integration of video, word-processing, and other computer applications. In this instance, text, images, audio and video can easily be integrated, and the teacher can remodel and alter materials to fit the needs of different language teaching programs. Online Teaching: In the entire period of lockdown when all colleges were closed, our faculty resorted to online teaching. Zoom, Google Meet, Google classroom, Teachmint were some of the software and apps which our faculty used for online teaching. You Tube and E-notes : You tube link of video lecture of our faculty was circulated among students. Some of the teachers provide e-notes to students. **E-resources in Library**: 164300 e-books and 6000+ e-journals are accessible to students of our college through Enlist service provider. **File Description** - Upload any additional information - Provide link for webpage describing the ICT enabled tools for effective teaching-learning process https://acscarvi.com/Infrastructure.html#icttools

2.3.3. **QₙM**	***Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)*** 2.3.3.1. Number of mentors Number of students assigned to each Mentor | **Year**	2021-22 | |---|---|
Number of mentors	27 | Formula: Mentor : Mentee 27:270 **File Description** • Upload, number of students enrolled and full time teachers on roll. • Circulars pertaining to assigning mentors to mentees • mentor/mentee ratio **(Note: Data template is not applicable to this metric)**

Key Indicator- 2.4 Teacher Profile and Quality

Metric No.	
2.4.1. **Q$_n$M**	***Number of full time teachers against sanctioned posts during the year*** {| Year	2020-21
Number	27 |} Data requirement for year (As per Data Template) • Number of full time teachers • Number of sanctioned posts **File Description (Upload)** • full time teachers and sanctioned posts for year(DataTemplate) • Any additional information • List of the faculty members authenticated by the Head of HEI
2.4.2. **Q$_n$M**	***Number of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. during the year(consider only highest degree for count)*** ***D.N.B*** 2.4.2.1. Number of full time teachers with ***Ph. D. / D.M. / M.Ch. / D.N.C Super speciality / D.Sc. / D.Litt.*** during the year {| Year	2021-22
Number	21 |} Data requirement for year: (As per Data Template) • Number of full time teachers with PhD./ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. /D.Litt. • Total number of full time teachers **File Description (Upload)** • Any additional information • List of number of full time teachers with ***Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt.*** and number of full time teachers for year(Data Template)
2.4.3. **Q$_n$M**	***Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)*** 2.4.3.1 : Total experience of full-time teachers {| Year	2020-21
Number	Data entered in tepmlate |} Data requirement for year (As per Data Template) • Name and Number of full time teachers with years of teaching experiences **File Description: (Upload)** • Any additional information • List of Teachers including their PAN, designation, dept. and experience details(Data Template)

Key Indicator- 2.5. Evaluation Process and Reforms

Metric No.	

2.5.1. **Q₁M**	*Mechanism of internal assessment is transparent and robust in terms of frequency and mode* The college has special internal assessment committee consisting of one co-ordinator and three members from faculty. College is affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur and hence, follows its rules and guidelines regarding the assessment and evaluation process of performance of students. The same is communicated to the students. The internal assessment is carried out in a systematic manner for theory courses, laboratory courses, seminars, and project. The plan of internal assessment is included in academic calendar which is prepared at the beginning of each session and is made available on the college website and notice-boards of the departments. Thus, students know about the dates of unit tests, submission of assignments well in advance and hence, can plan accordingly. Question paper is prepared by individual faculty/ faculty members teaching the same subject. Assignments are allocated at the end of the each session by faculty teaching the subject. The internal marks of university level exams are given to students on the base of students' performance in assignment and viva voce. Sessional result analysis is discussed at HoD level. A comparative evaluation of student's performance is carried out. Two internal unit tests were conducted. For assessment of laboratory course an internal practical viva conducted by respective faculty member at the end of course. Upload a description not more than 200 words **File Description:** • Any additional information • Link for additional information
2.5.2. **Q₁M**	*Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient* The college has a well organized mechanism for Redressal of examination related grievances. The student can approach the Teachers, College Examination committee and Principal to redress the examination related grievance as per the requirement and jurisdiction of the grievance. At the college level, the evaluation work is done for the unit test and assignment. If any student feels that the marks given to him in any test are not just, he or she can ask to the teacher of the subject for revaluation. If there is change in score, it is corrected by internal examination committee of the college. The students have the freedom to use the suggestion box to put in the note of dissatisfaction with the internal examination mechanism. Grievances regarding university examinations are forwarded to the University Grievances Committee. Students can obtain photocopy of the answer sheets from university on request. Students who were not satisfied with their

	marks at the University examinations can apply for Revaluation/ Reassessment to the University. The students are notified about the same in due course. For students whose marks are not entered or incorrectly entered due to oversight in the University mark list, the college sends a photocopy of the mark list as prepared by the teacher with an application to rectify the error at the University level. The norms regarding grievances are displayed on University website. The Institution follows the University policy. The entire mechanism to deal with examination related grievances is time bound as per University rule and regulations Upload a description not more than 200 words **File Description:** • Any additional information • Link for additional information

Key Indicator- 2.6 Student Performance and Learning Outcome

Metric No.	
2.6.1. Q₁M	*Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.* Describe Course Outcomes (COs) for all courses and mechanism of communication within a minimum of 200 characters and maximum of 200 words Course Outcomes are framed for all courses in the program during the commencement of the session which includes various levels like: 1. Acquiring the knowledge with facts and figures concerned with the subject 2.Understanding the basic concepts, fundamental principles, and various theories 3. Realizing the importance of subject in terms of aesthetic, mental, moral, intellectual development of an individual 4. Gaining the analytical ability to analyze 5. Realizing that the pursuit of knowledge is a lifelong process 6. Evaluating and applying values in real life 7. Creating problem solving ability . Mechanism of Communication of Course Outcomes among faculty, staff, and students • The principal in his welcome address apprises the students with the outcomes of each course before the commencement of the subject.

	• A small booklets of COs are kept in library, common room and in staff room. • COs are included in the prescribed syllabus. • It is displayed in Institution Website • Points in Cos are discussed in Alumni meet and feedbacks are taken from them to ensure whether the outcomes are met. • During Parents-teachers meet the points are discussed and suggestions from parents are taken. **File Description:** • Upload any additional information • Past link for Additional information • Upload COs for all courses (exemplars from Glossary)
2.6.2. Q$_l$M	***Attainment of Programme outcomes and course outcomes are evaluated by the institution.*** Describe the method of measuring the level of attainment of POs , PSOs and COs in not more than 200 words The college has adopted direct and indirect methods for the Measurement of attainment of POs, PSOs and COs. Internal assessment is done regularly to mark the attainment of POs, PSOs and COs . The strategy for improvement is planned taking into account the result of valuation. Group discussions and seminars are organized and through the seminars and group discussions, the thinking process of the students is also assessed and the skills and knowledge is tested. Home assignments and classroom assignments are given to the students in all UG classes. The viva voce and assignment assessment help to measure the attainment of programme specific outcomes. Some activities like quiz competition are also held which makes the institution know about the knowledge and information of the students. Via Co-curricular activities also behavioral outcome of the students are assessed. Semester exams for the courses having semester pattern and annual exam for the courses having annual pattern are conducted. Analysis of students' performance in internal tests is done. Maximum 20 marks are allotted on internal examination and 5 marks on overall performance of the students which is added to their result. Analysis of terminal exam results is also done. After the analysis, strategy for improvement is made and implemented. All the assessments are analyzed regularly. The analysis of students' performance in semester/annual examination is done to know the levels of attainment of POs, PSOs and COs. Each department analyses the result of the students in their subject.

	File Description: • Upload any additional information • Paste link for Additional information
2.6.3. **Q$_n$M**	*Pass percentage of Students during the year* 2.6.3.1. Total number of final year students who passed the university examination during the year 2.6.3.2. Total number of final year students who appeared for the university examination during the year <table><tr><td colspan="2">**Previous completed academic year**</td></tr><tr><td>**Number of students appeared**</td><td>**458**</td></tr><tr><td>**Number of students passed**</td><td>**475**</td></tr></table> Data Requirement (As per Data Template) • Programme code • Name of theProgramme • Number of Students appeared • Number of Students passed • Pass percentage **File Description** • Upload list of Programmes and number of students passed and appeared in the final year examination (DataTemplate) • Upload any additional information • Paste link for the annual report

Key Indicator- 2.7 Student Satisfaction Survey

Metric No.	Link of survey will be pasted.
2.7.1 **Q$_n$M**	*Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)*

Criterion3- Research, Innovations and Extension

Key Indicator 3.1- Resource Mobilization for Research

Metric No.	

3.1.1. QₙM	**_Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)_**
	3.1.1.1: Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Year	2021-22
(INR in Lakhs):	00

Data requirement for year: (As per Data Template)
- Name of the Project/Endowments
- Name of the Principal Investigator
- Department of Principal Investigator
- Year of Award
- Funds provided
- Duration of the project
- Name of the Project/Endowments

File Description(Upload)
- Any additional information
- e-copies of the grant award letters for sponsored research projects /endowments
- List of endowments / projects with details of grants(Data Template)

3.1.2 QₙM	**_Number of departments having Research projects funded by government and non government agencies during the year_**
	3.1.2.1: Number of departments having Research projects funded by government and non-government agencies during the year

Year	2021-22
(INR inLakhs):	00

Data requirement for year: (As per Data Template)
- Name of Principal Investigator
- Duration of project
- Name of the research project
- Amount / Fund received
- Name of funding agency
- Year of sanction
- Department of recipient

File Description(Upload)
- List of research projects and funding details(DataTemplate)
- Any additional information
- Supporting document from Funding Agency
- Paste link to funding agency website

3.1.3 QnM	Number of Seminars/conferences/workshops conducted by the institution during the year
	3.1.3.1: Total number of Seminars/conferences/workshops conducted by the institution during the year

Year	2021-22
Number of teachers	07

Data Requirements: (As per Data Template)
- Name of the workshops /seminars
- Number of Participants
- Date (From-to)
- Link to the activity report on the website

File Description(Upload)
- Report of the event
- Any additional information
- List of workshops/seminars during last 5 years (DataTemplate)

Key Indicator 3.2- Research Publication and Awards

Metric No.	
3.2.1. **QnM**	*Number of papers published per teacher in the Journals notified on UGC website during the year*
	3.2.1.1. Number of research papers in the Journals notified on UGC website during the year

Year	2021-22
Number	04

Data Requirement: (As per Data Template)
- Title of paper
- Name of the author/s
- Department of the teacher
- Name of journal
- Year of publication
- ISBN/ISS Number

File Description (Upload)
- Any additional information
- List of research papers by title, author, department, name and year of publication (Data Template)

3.2.2.	*Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year*
QnM	3.2.2.1. Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

Year	2021-22
Number	18

Data requirement for year: (As per Data Template)
- Name of the teacher: Title of the paper
  Title of the book published: Name of the author/s : Title of the proceedings of the conference
- Name of the publisher: National/International
- National/international : ISBN/ISSN number of the proceedings
- Year of publication:

File Description: (Upload)
- Any additional information
- List books and chapters edited volumes/ books published (Data Template)

Key Indicator 3.3- Extension Activities

Metric No.	
3.3.1. **Q₁M**	*Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year* Describe the impact of extension activities in sensitizing students to social issues and holistic development within a maximum of 200 words. As part of the extension activities, the NSS unit and other departments of Arts, Commerce and Science College came forward to foster community pride and raise the morale of people during the time of Corona Pandemic. The NSS unit in collaboration with local municipal corporation participated in survey of Corona affected people in local community. The college organized ' Swachh Bharat Mission' activity in Arvi city. This extension activity was organized in collaboration with Municipal corporation Arvi. 50 students and 450 locals participated in this drive directly or indirectly. Extension activity on ' Mass awereness on Dengue ' was organized by the college at the village Neri. This was organized in collaboration with Grampanchaayat Neri. 50 students and 67 villagers actively participated in this activity. The woman cell of college organized extension activity on Gender equality at the village Jalgaon. 75 students and 40 local women participated in this program. The speakers through their speeches appealed the audience to work together against gender inequality. **File Description:** - Paste link for additional information - Upload any additional information

3.3.2. QnM	*Number of awards and recognitions received for extension activities from government / government recognized bodies during the year*
	3.3.2.1. Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year.
	<table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>04</td></tr></table>
	Data requirement for year: (As per Data Template)
	• Name of the activity
	• Name of the Award/recognition
	• Name of the Awarding government/ government recognized bodies
	• Year of the Award
	File Description: (Upload)
	• Any additional information
	• Number of awards for extension activities in last 5 year(Data Template)
	• e-copy of the award letters
3.3.3. QnM	*Number of extension and outreach programs conducted by the institution through NSS/NCC/Government and Government recognized bodies during the year*
	3.3.3.1. Total **Number of extension and outreach programs conducted by the institution through NSS/NCC/Government and Government recognized bodies during the year**
	<table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>09</td></tr></table>
	Data Requirements (during the year)(As per Data Template)
	• Name and number of the extension and outreach Programmes
	• Name of the collaborating agency: Non-government, industry, community with contact details
	File Description (Upload)
	• Reports of the event organized
	• Any additional information
	• Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)

3.3.4. QnM	*Number of students participating in extension activities at 3.3.3. above during the year* 3.4.4.1. Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year | Year	2021-22
Number	825 | Data Requirements for last (during the year)(As per Data Template) • Name of the activity • Name of the scheme • Year of the activity • Number of teachers participating in such activities • Number of students participating in such activities **File Description:** • Report of the event • Any additional information • Number of students participating in extension activities with Govt. or NGO etc (Data Template)

Key Indicators 3.4 – Collaboration (20)

Metric No.	

3.4.1.
 	
QnM
	The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year
	
	    <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>01</td></tr></table>
	  • Number of linkages for faculty exchange, student exchange, internship, field trip, on-the- job training, research etc during the year
	Data Requirements:(during the year)(As per Data Template)
	  • Title of the linkage
	  • Name of the partnering institution /industry/research lab with contact details
	  • Year of commencement
	  • Duration(From-To)
	  • Nature of linkage
	File Description: (Upload)
	  • e-copies of linkage related Document
	  • Any additional information
	    Details of linkages with institutions/industries for internship (DataTemplate)

3.4.2.
 	
QnM
	Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year
	
	3.4.2.1. Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year
	<table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>01</td></tr></table>
	Data requirement for year : (As per Data Template)
	  • Organization with which MoU's signed
	  • Name of the institution/industry/corporate house
	  • Year of signing MoU
	  • Duration
	  • List the actual activities under each MoU
	  • Number of students/teachers participating under MoUs
	
	File Description:
	  • e-Copies of the MoUs with institution./ industry/corporate houses
	  • Any additional information
	  • Details of functional MoUs with institutions of national, international importance, other universities etc during the year

Criterion 4 - Infrastructure and Learning Resources

Key Indicator – 4.1 Physical Facilities

Metric No.	

4.1.1.
 	
Q₁M
	The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.
	Describe the adequacy of infrastructure and physical facilities for teaching –learning as per the minimum specified requirement by statutory bodies within a maximum 200 words
	
	Our College has well established system procedure for maintenance and utilization of available supporting facilities.
	Available Academic facilities:
	Language Lab, Library, ICT enabled Smart Classrooms and Browsing facility has boosted the teaching learning process. It has become more student Centric and interactive with the use of online access.
	Available support facilities:
	The support facilities including laboratories, classrooms and computers, indoor sport stadium, gymnasium, students store, huge playground, water filter etc. are made available for the students those who are admitted in the college.
	
	• The review of all academic and support facilities is taken in monthly staff council meeting.
	 • Any issue regarding above academic and support facilities are discussed and resolved by handing it over to concerned committee.
	• Review of the resolution is taken in next meeting of staff council.
	• The maximum utilization of above facilities is ensured with the supervision by the head of institution.
	• The computers are monitored and maintained time to time.
	•The library has an advisory committee of 5 members and the coordinator, and Secretary. Library staff takes the feedback from students to make library a resource of learning
	• The college administration always supports to give students the best sports facilities. So, we purchased some sports game kits, like for cricket, volleyball, badminton, Chess etc. Separate toilet and washroom is made available for boys and girls as well as male and female staff. Parking facility is available for students and staff. 24x7 water supply by the municipal council is available.
	
	File Description:
	    • Upload any additional information
	    • Paste link for additional information

4.1.2. Q₁M	***The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.*** Describe the adequacy of facilities for sports, games and cultural activities which include specification about area/size, year of establishment and user rate within a maximum of 200 words

Our Management believes in the all-round development of our students. Our college provide good support and encouragement for the students to participate in sports and culture activities simultaneously and thus they are awarded and rewarded accordingly. Our college having a well maintained campus spread over 5 acres of land . We have a spacious and well equipped Sports indoor stadium , where pupils can play in door games like table tennis, chess, caroms , badminton etc., We have a Yoga Class room where students and faculty members do meditate and even practice yoga. College teams are formed to take part in state level and University level competitions and other intercollegiate competitions. Sports event competitions are conducted at the college level in an academic year and the winners are awarded and rewarded accordingly. The outdoor games such as badminton, volley ball, cricket, kabaddi, etc., are well practiced and played by the students.

Cultural Activities: Students are very much encouraged to participate in the cultural events held in the college like, Annual Sports Day, Annual Day etc., to exhibit cultural talents. Students are even sent to other colleges for intercollegiate competitions like dances, skits, mimicries etc., We have cultural Committees to enhance the hidden talent of the students. Cultural Committee and Sports and Games Committee play an excellent role for over all development of the student's community.

File Description
- Upload any additional information
- Paste link for additional information

4.1.3.	***Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.***
QnM	4.1.3.1 : Number of classrooms and seminar halls with ICT facilities

Year	2021-22
Number of Classrooms	04

Data Requirements: (As per Data Template)
- Number of classrooms with LCD facilities
- Number of classrooms with Wi-Fi/LAN facilities
- Number of smart classrooms
- Number of classrooms with LMS facilities
- Number of seminar halls with ICT facilities

File Description
- Upload any additional information
- Paste link for additional information
- Upload Number of classrooms and seminar halls with ICT enabled facilities (DataTemplate)

4.1.4.	*Expenditure, excluding salary for infrastructure augmentation during the year(INR in Lakhs)*
Q_nM	4.1.4.1.Expenditure for infrastructure augmentation, excluding salary during the year (INR inlakhs)

Year	2021-22
(INR in Lakhs)	11.15

Data Requirements : (during the year)(As per Data Template)
- Expenditure for infrastructure augmentation
- Total expenditure excluding salary

File Description:
- Upload any additional in formation
- Upload audited utilization statements
- Upload Details of budget allocation, excluding salary during the year(DataTemplate)

Key Indicator – 4.2 Library as a learning Resource

Metric No.	
4.2.1. Q_lM	**Library is automated using Integrated Library Management System (ILMS)** Data requirement for year: Upload a description of library with, • Name of ILMS software • Nature of automation (fully or partially) • Version • Year of Automation The library of college is integrated knowledge resource center comprising, with nearly 36 thousand books, periodicals, references, national and international journals and CD-ROMs. It is automated using Integrated Library Management System (ILMS) computerized with LIBMAN Software. The library is partially automated. The version of software is 4.1.1. The year of in which the automation of library started is 2005. All e-resources are accessible locally within the campus. The college Library building is centrally located and well laid out and maintains the right atmosphere for learning. It subscribes 114 journals of national and international repute, along with magazines and newspapers for general reading. The library also houses rich reference Collection viz., various Encyclopedias Britannica, Year Books, Atlases and other reference material. The Library holdings also include dissertations, doctoral theses and project reports on various subjects. The library also provides access to Internet as well as CD/DVD based electronic resources. The library has adequate number of computers to facilitate searching/accessing e-resources, web browsing and for other academic work. Provision has also been made to allow downloading/printing of material from these resources. It has excellent ICT infrastructure with adequate bandwidth for fast and seamless access to Internet. Initiatives taken by the library, are the following : 1. Free WI-FI, internet access, download and printout facility have been provided. 2. Reprographic facilities. 3. Organization of Book Exhibitions/Display of new books. 4. Proper system of feedback from users to improve library services. 5. System of recommendation for purchase of books through Departments.

	File Description: • Upload any additional information • Paste link for Additional Information
4.2.2. **QnM**	***The institution has subscription for the following e-resources*** 1. e-journals 2. e-Shodh Sindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access toe-resources **Options:** A. Any 4 or more of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above Data requirement for year: (As per Data Template) • Details of membership: • Details of subscription: **File Description:** • Upload any additional information • Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)
4.2.3 **QnM**	***Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)*** 4.2.3.1 Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs) | Year	2021-22
(INR in Lakhs)	1.84 | Data requirement for year: (As per Data Template) • Expenditure on the purchase of books/e-books • Expenditure on the purchase of journals/e-journals in during the year • Year of Expenditure: **File Description (Upload)** • Any additional information • Audited statements of accounts • Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)

4.2.4 QnM	*Number per day usage of library by teachers and students (foot falls and login data for online access)(Data for the latest completed academic year)*
	4.2.4.1Number of teachers and students using library per day over last one year
	Data Requirement 39
	- Upload last page of accession register details
	- Method of computing per day usage of library
	- Number of users using library through e-access
	- Number of physical users accessing library
	File Description(Upload)
	- Any additional information
	- Details of library usage by teachers and students
	The HEI is requested to calculate the teachers and students usage library per day.
	Average usage of the library by the college = Total no. of teachers & students in each day for all working days / Total no. of working days
	(Note: Data template is not applicable to this metric)

Key Indicator- 4.3 IT Infrastructure

Metric No.	
4.3.1. QlM	*Institution frequently updates its IT facilities including Wi-Fi*
	Describe IT facilities including Wi-Fi with date and nature of updating within a maximum of 200 words
	The college has well developed system for providing IT facilities – 1. There are 4 classrooms equipped with ICT facilities. 2. The hardware and software purchase , maintenance , updating, Internet, Wi-fi, networking is done through the service provider " Param's Incorporation, Arvi. 3. College website is monitored and updated from time to time by the IQAC . 4. The administrative section and Library have Wi-fi facility with the speed of 8 MBPS. 5. We have LAN network in administrative section and Language Lab. The language lab has twenty computers which are equipped with ETNL software. 6. The computer department monitors the functioning of IT facility of college. Video recording set up is available in computer department for staff to record their video of teaching so that they could share their study material to students through social media and You Tube. This could help all teachers to continue teaching even in the time of spread of Covid-19. 7. The entire premises of college is under the surveillance of CCTV cameras. The college Library is automated with Integrated Library Management System (ILMS) computerized with Cloud Based LIBMAN Software.
	File Description
	- Upload any additional information
	- Paste link for additional information

4.3.2. QnM	**Student – Computer ratio** Number of students : Number of Computers : 1524: 60 Data Requirements: • Number of computers in working condition • Total Number of students **File Description** • Upload any additional information • Student – computer ratio **(Note: Data template is not applicable to this metric)**
4.3.3. QnM	**Bandwidth of internet connection in the Institution** Options: A. ≥ 50MBPS B. 30 - 50MBPS C. 10 - 30MBPS D. <mark>10 - 5MBPS</mark> E. < 5MBPS Data Requirement: • Available internet band width **File Description** • Upload any additional Information • Details of available bandwidth of internet connection in the Institution **(Note: Data template is not applicable to this metric)**

Key Indicator – 4.4 Maintenance of Campus Infrastructure

Metric No.	
4.4.1 QnM	**Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year(INR in Lakhs)** 4.4.1.1. Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs) <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**(INR in Lakhs)**</td><td>11.15</td></tr></table> Data Requirement : (As per Data Template in Section B) • Non salary expenditure incurred • Expenditure incurred on maintenance of campus infrastructure **File Description:** • Upload any additional information • Audited statements of accounts. • Details about assigned budget and expenditure on physical facilities and academic support facilities (DataTemplates)
4.4.2. QlM	**There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.** Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities on the website within a maximum of 200 words

Our College has well established system procedure for maintenance and utilization of available supporting facilities.

Available Academic facilities:

Language Lab, Library, ICT enabled Smart Classrooms and Browsing facility has boosted the teaching learning process. It has become more student Centric and interactive with the use of online access.

Available support facilities:

The support facilities including laboratories, classrooms and computers, indoor sport stadium, gymnasium, students store, huge playground, water filter etc. are made available for the students those who are admitted in the college.

• The review of all academic and support facilities is taken in monthly staff council meeting.

• Any issue regarding above academic and support facilities are discussed and resolved by handing it over to concerned committee.

• Review of the resolution is taken in next meeting of staff council.

• The maximum utilization of above facilities is ensured with the supervision by the head of institution.

• The computers are monitored and maintained time to time.

•The library has an advisory committee of 5 members and the coordinator, and Secretary. Library staff takes the feedback from students to make library a resource of learning

• The college administration always supports to give students the best sports facilities. So, we purchased some sports game kits, like for cricket, volleyball, badminton, Chess etc. Separate toilet and washroom is made available for boys and girls as well as male and female staff. Parking facility is available for students and staff. 24x7 water supply by the municipal council is available.

File Description:
- Upload any additional information
- Paste link for additional information

Criterion 5- Student Support and Progression

Key Indicator- 5.1 Student Support

Metric No.	
5.1.1 **QₙM**	***Number of students benefited by scholarships and free ships provided by the Government during the year*** 5.1.1.1. Number of students benefited by scholarships and free ships provided by the Government during the year <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>1161</td></tr></table> Data Requirement : (As per Data Template) • Name of the Scheme • Number of students benefiting **File Description:** • Upload self attested letter with the list of students sanctioned scholarship • Upload any additional information • Number of students benefited by scholarships and freeships provided by the Government during the year (Data Template)
5.1.2. **QnM**	***Number of students benefitted by scholarships, freeships etc. provided by the institution / non- government bodies, industries, individuals, philanthropists during the year*** 5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution / non- government bodies, industries, individuals, philanthropists during the year <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>47</td></tr></table> Data requirement for year: (As per Data Template) • Name of the Scheme with contact information • Number of students benefiting **File Description:** • Upload any additional information • Number of students benefited by scholarships and freeships institution / non- government bodies, industries, individuals, philanthropists during the year (Date Template)

5.1.3. **QnM**	*Capacity building and skills enhancement initiatives taken by the institution include the following* **1.** *Soft skills* **2.** *Language and communication skills* **3.** *Life skills (Yoga, physical fitness, health and hygiene)* **4.** *ICT/computing skills* **Options:** A. All of the above B. 3 of the above C. 2 of the above D. 1 of the above E. none of the above Data Requirement: (As per Data Template) • Name of the capability building and skills enhancement initiatives • Year of implementation • Number of students enrolled • Name of the agencies involved with contact details **File Description (Upload)** • Link to Institutional website • Any additional information • Details of capability building and skills enhancement initiatives (DataTemplate)
5.1.4. **QnM**	*Number of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the year* 5.1.4.1. Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year | **Year**	2021-22
Number	322 | Data requirement for year:(As per Data Template) • Name of the scheme • Number of students who have passed in the competitive exam • Number of students placed **File Description (Upload)** • Any additional information • Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)

5.1.5. QnM	***The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases***
	1. Implementation of guidelines of statutory/regulatory bodies 2. Organization wide awareness and undertakings on policies with zero tolerance 3. Mechanisms for submission of online/offline students' grievances 4. Timely redressal of the grievances through appropriate committees **Options:** A. <mark>All of the above</mark> B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above Data Requirement: Upload the grievance redressal policy document with reference to prevention of sexual harassment committee and anti-ragging committee, constitution of various committees for addressing the issues, minutes of the meetings of the committees, number of cases received and redressed. **File Description (Upload)** • Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee • Upload any additional information • Details of student grievances including sexual harassment and ragging cases **(Note: Data template is not applicable to this metric)**

Key Indicator- 5.2 Student Progression

Metric No.	
5.2.1 QnM	***Number of placement of outgoing students during the year*** 5.2.1.1: Number of outgoing students placed during the year <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>00</td></tr></table> Data requirement for year (As per Data Template) • Name of the employer with contact details • Number of students placed **File Description (Upload)** • Self-attested list of students placed • Upload any additional information Details of student placement during the year (Data Template)

5.2.2. **QnM**	*Number of students progressing to higher education during the year* 5.2.2.1. Number of outgoing student progression to higher education <table><tr><td>**Year**</td><td>2020-21</td></tr><tr><td>**Number**</td><td>194</td></tr></table> Data Requirement: (As per Data Template) Number of outgoing students progressing to higher education **File Description (Upload)** • Upload supporting data for student/alumni • Any additional information • Details of student progression to higher education
5.2.3. **QnM**	*Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)* 5.2.3.1. Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>00</td></tr></table> 5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT,GRE/ TOFEL/ Civil Services/ State government examinations) during the year <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>00</td></tr></table> Data requirement for year: (As per Data Template) Number of students selected to • JAM • CLAT • NET • SLET • GATE • GMAT • CAT • GRE • TOEFL • Civil Services • State government examinations **File Description (Upload)** • Upload supporting data for the same • Any additional information Number of students qualifying in state/ national/ international level examinations during the year (DataTemplate)

Key Indicator- 5.3 Student Participation and Activities

Metric No.	

5.3.1 QnM	*Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year.* 5.3.1.1 : Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year. Data requirement for year: (As per Data Template) • Name of the award/medal • University /State/National/International • Sports/Culture **File Description (Upload)** • e-copies of award letters and certificates • Any additional information • Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year)(Data Template)

Year	2021-22
Number	00

5.3.2 QlM	*Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)* Describe the students' representation and engagement in various administrative, co-curricular and extracurricular activities within a maximum of 200 words Since the government of Maharashtra and the affiliated university have proscribed the election for Student Council in the colleges. Still, the college has a policy for the dynamic involvement of the students in the various academic bodies including cultural and sports activities. One of the parts of this policy is constitution of 'Students' Board of Study' at college level. We have separate 'Students' Board of Study' functioning for every faculty. The selection of students is done on merit basis and integrity of student with other students. This empowers the students in gaining leadership qualities, rules, regulations and execution skills. The student members bring forward the views and suggestions of the entire class with respect to the faculty, subjects, syllabus and other things related to the class. The Students' Board of Study helps students share ideas, interests, and concerns with lecturers and principal. They often also help raise funds for cultural activities, and educational tour. Various programs like paper presentations, workshops and seminars are organized by these Students' Board of Study every year. The IQAC has one representative from students. The various committees like sport committee, Cultural Committee, Discipline & Anti-Ragging Committee have the representatives from the students.

	File Description • Paste link for additional information • Upload any additional information
5.3.3. **QnM**	*Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)* 5.3.3.1. Number of sports and cultural events/competitions in which students of the Institution participated during the year <table><tr><td>**Year**</td><td>2021-22</td></tr><tr><td>**Number**</td><td>00</td></tr></table> Data requirement for year: (As per Data Template) • List ofevents/competitions **File Description** • Report of the event • Upload any additional information • Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (DataTemplate)

Key Indicator- 5.4 Alumni Engagement

Metric No.	
5.4.1 **QlM**	*There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services.* Describe contribution of alumni association to the institution within a maximum of 200 words We have no registered Alumni Association **File Description:** • Paste link for additional information • Upload any additional information

5.4.2
 	
QnM
	Alumni contribution during the year (INR in Lakhs)
	Options:
	  A. ≥ 5Lakhs
	  B. 4 Lakhs - 5Lakhs
	  C. 3 Lakhs - 4Lakhs
	  D. 1 Lakhs - 3Lakhs
	  E. <1Lakhs
	Data requirement for year ():
	• Alumni association / Name of the alumnus
	• Quantum of contribution
	• Audited Statement of account of the institution reflecting the receipts.
	File Description
	• Upload any additional information
	(Note: Data template is not applicable to this metric)

Criterion 6- Governance, Leadership and Management

Key Indicator- 6.1 Institutional Vision and Leadership

Metric No.	
6.1.1 QlM	*The governance of the institution is reflective of and in tune with the vision and mission of the institution* **Vision– 'Widening the horizons of knowledge'** We as an educational institution aspire to carry forward the vision of our founders of providing affordable quality education to all the aspirant students, while expanding our academic horizons to bring the institution at par excellence with global leaders in the field of higher education. Many of our students belongs to rural area and have the potential to meet the need of today's competitive world we want to sharpen their talent and wants to make them a global competitive citizen. • **Mission – 'To nurture the culture of quality education and strengthen the youth to be the part of nation building movement.'** The quality of our academic programs is central to our educational mission. We set high standards for ourselves in all of our actions and activities; assess our performance and acknowledge both individual and group contributions to the fulfillment of our mission. We value idealism, innovation and creativity and regularly re-examine our programmes and practices so that every area of the college life will be continually improved and renewed. We try to develop a global vision in future teachers to face new challenges. Our mission is to prepare excellent human resource for the development of the country.

| 6.1.2

QlM | *The effective leadership is visible in various institutional practices such as decentralization and participative management.*

Executive members and teaching staff are active members in LMC, IQAC, Staff Council Purchasing Committee and many other 41 committees. Everyone has a distinctive role and dedicated participation in these activities. This has resulted in proper planning and effective implementation of the policies.

For instance, the college has its 40 different committees try to decentralize the academic, curricular and co-curricular activities and administrative activities. To inculcate participative management in these committees' participation of teaching staff, non-teaching staff and students is ensured. The institute has prepared a five years perspective development plan. It includes the academic improvement, facility improvement, infrastructure, research activities and assessment of faculties. The decision-making process consists of all committees' right from management to IQAC. The quality enhancement plans and the financial policies are decided through the decentralized mechanism of the institute and this way effective governance is achieved. |

Key Indicator- 6.2 Strategy Development and Deployment

Metric No.	
6.2.1	*The institutional Strategic/ perspective plan is effectively deployed*
QlM	Describe one activity successfully implemented based on the strategic plan within a maximum of 200 words
	The perspective plan, for the period 2017-2022 is a reflection of how the college perceives its current standing, identifies future needs, potential, the objectives it sets for itself and the ways of working towards achieving them. One of the important areas of focus has been capacity building, especially vis-a-vis online teaching and the expansion of research publications. Over the last couple of years, the college has been organizing different faculty enrichment programmes for equipping the teachers to conduct online teaching and developing learning resources. With the COVID-19 Pandemic, it became almost imperative for institutions to shift to online teaching. Some teachers of the College were already using online lectures to complement their regular teaching. The college encouraged its teachers to attend faculty development programmes with a special focus on conducting and managing online courses and creating MOOCs. A majority of the teachers attended such faculty development programmes, Short-term Courses, refresher courses/orientation programme conducted by different HRDCs/HEIs. This proved to be of immense help in conducting online classes and developing e-content for the students. A total of 07 teachers benefitted by attending ---FDPs/STCs. Similarly, the college has been encouraging its staff to publish their research papers in quality journals. This has resulted in a total number of 25 papers being published in National and International Peer Reviewed Journals with some of them being published in UGC-listed journals and journals indexed in Web of Science/Scopus

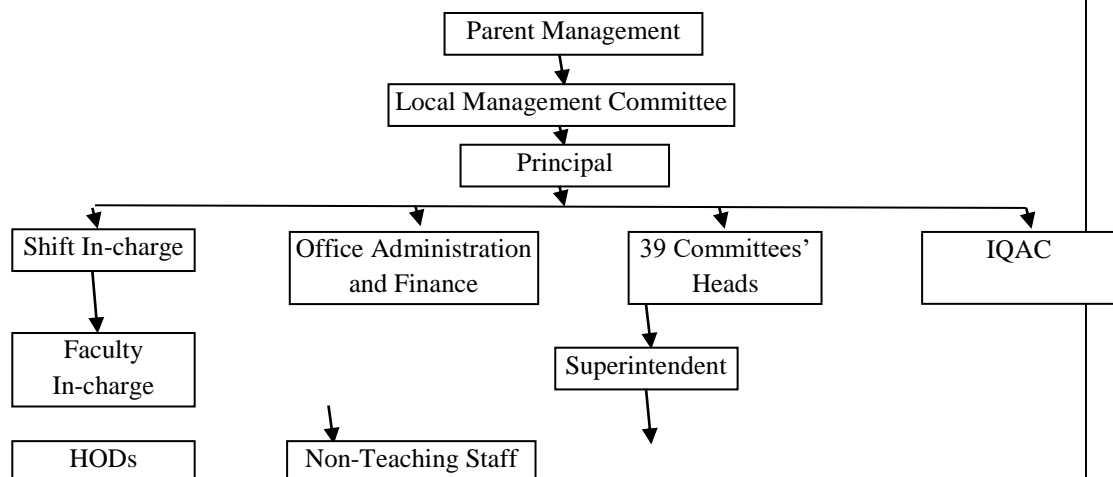|	
	File Description • Strategic Plan and deployment documents on the website • Paste link for additional information • Upload any additional information
6.2.2 **QlM**	*The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.* Describe the Organogram of the Institution within a maximum 200 words In the organizational structure parent management body is on the top position. The internal organizational structure is a Local Management Committee which develops, designs, implements and monitors the action plans for the improvement of the institution. The recommendations of LMC are implemented by the Principal through different governance practices such as shift in-charge, office administration and finance, 39 committees and IQAC coordinator. The shift in-charge monitors the working of his shift in coordination with faculty in-charge and HODs. The office superintendent being the head of administrative wings accepts the suggestions from the Principal regarding administrative and financial matters with the help of non-teaching staff. Heads of 39 committees work under the guidance of Principal that decentralizes the activities for the effective working of the institution. The IQAC coordinator in coordination with Principal accepts the recommendations of LMC and incorporates them in perspective plan. Feedback and individual performance is assessed in LMC meeting by the Principal. The LMC, after discussion gives certain suggestions to review the working of the individuals and also review the activities of the institution. All together an action plan is prepared for effective management. Organogram of Arts, Commerce & Science College, Arvi Parent Management ↓ Local Management Committee ↓ Principal Shift In-charge Office Administration and Finance 39 Committees' Heads IQAC Faculty In-charge Superintendent HODs Non-Teaching Staff

	File Description • Paste link for additional information • Link to Organogram of the Institution webpage • Upload any additional information

6.2.3.	*Implementation of e-governance in areas of operation*
	1.Administration
	2. Finance and Accounts
QnM	3. Student Admission and Support
	4.Examination
	Options:
	A. <mark>All of the above</mark>
	B. Any 3 of the above
	C. Any 2 of the above
	D. Any 1 of the above
	E. None of the above
	Data Requirements: (As per Data Template)
	• Areas of e-governance
	Administration
	Finance and Accounts
	Student Admission and Support
	Examination
	• Name of the Vendor with contact details
	• Year of implementation
	File Description (Upload)
	• ERP (Enterprise Resource Planning) Document
	• Screen shots of user interfaces
	• Any additional information
	• Details of implementation of e-governance in areas of operation, Administration etc(Data Template)

Key Indicator- 6.3 Faculty Empowerment Strategies

Metric No.	
6.3.1	*The institution has effective welfare measures for teaching and non- teaching staff*
QlM	● Employee can avail different types of loans from "Krishak Education Society's Employees Credit Co-Op. Society Ltd. Arvi".
	o Member employees can avail maximum loan of Rs. 7,50,000/- at the interest rate of 12% with long payment term.
	o Loan facility up to Rs. 70,000 for household utensils.
	o Short term Regular Loan facility up to 1,50,000/- is also available.
	o Emergency Loan of Rs. 20,000/- is available for urgent needs.
	o Festival Advance through credit co-operative. society of Rs. 10,000/-
	o Immediate help of Rs. 5000/- is given to the families of deceased employees.
	· Apart from this the employee gets the benefits of GLIC, Medical

	Reimbursement, Festival Advance (for non-teaching staff) and Medical Leave Facility from college. · FIP, Lean Facility, duty leave facilities are provided. 90 % of the staff have availed the benefits of above facilities **File Description** • Paste link for additional information • Upload any additional information
6.3.2 **QnM**	*Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year* 6.3.2.1. Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year <table><tr><td>**Year**</td><td>2020-21</td></tr><tr><td>**Number**</td><td>00</td></tr></table> Data requirement for year: (As per Data Template) • Name of the teacher • Name of conference/ workshop attended for which financial support provided • Name of the professional body for which membership fee is provided **File Description:** • Upload any additional information • Details of teachers provided with financial support to attend conference, workshops etc during the year (DataTemplate)
6.3.3 **QnM**	*Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year* 6.3.3.1. Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year <table><tr><td>**Year**</td><td>2020-21</td></tr><tr><td>**Number**</td><td>01</td></tr></table> Data requirement for year: (As per Data Template) • Title of the professional development Programme organized for teaching staff • <mark>Title of the administrative raining Programme organized fornon- teaching staff</mark> • Dates (From-to) **File Description (Upload):** • Reports of the Human Resource Development Centres (UGCASC or other relevant centres). • Reports of Academic Staff College or similar centers • Upload any additional information • Details of professional development / administrative training Programmes

	organized by the University for teaching and non teaching staff (DataTemplate)
6.3.4 **QnM**	*Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year* *(Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)* 6.3.4.1. Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year | Year	2020-21
Number	06 | Data requirement for year: (As per Data Template) - Number of teachers 06 - Title of the Programme 6.3.4.2. Duration (From–to) **File Description** - IQAC report summary - Reports of the Human Resource Development Centres (UGCASC or other relevant centers). - Upload any additional information - Details of teachers attending professional development programmes during the year (DataTemplate)
6.3.5 **QlM**	*Institutions Performance Appraisal System for teaching and non- teaching staff* - As per the guidance of UGC and Rashtrasant Tukdoji Maharaj Nagpur University, the API and PBAS of teachers are collected annually. - IQAC evaluate it and after necessary suggestions forward the appraisal forms to the Principal. - Principal considers the API forms for confirmation and promotion by the due permission of LMC. - According to eligibility of teachers recommendations for promotions are forwarded to the Joint Director of Higher Education, Nagpur Division for further action. - Students' feedback on teachers and Self-Appraisal by the Teachers are also taken into consideration by the authority. - The performance of the non-teaching staff is evaluated by the Office Superintendent, respective Head of Departments and finally by the

	Principal. Further it is communicated to the Parent Management and LMC. Management and the Principal discuss the strengths and weaknesses of all the employees. The Local Management Committee conveys the appropriate suggestions to the Principal in annual meeting, which is further communicated by Principal to the faculty and non-teaching staff individually. Improvement in the performance is monitored by the Principal. Notices are issued to employees having poor performance. Also opportunities are given to enhance their performance. Action is taken accordingly on those faculties showing poor performance for consecutive three years. **File Description** • Paste link for additional information • Upload any additional information

Key Indicator- 6.4 Financial Management and Resource Mobilization

Metric No.	
6.4.1 QlM	***Institution conducts internal and external financial audits regularly*** In every financial year the Internal Audit is carried out by Chartered Account firm B.J. Bajaj & Company, Nagpur hired by the parent management and is approved. External Audit is carried out by the State and Central Government agencies (viz. J.D. office Nagpur & A.G. office Nagpur). There are no major audit objections since the establishment of college. The needful compliance on objection is promptly done by the institution. **File Description** • Paste link for additional information • Upload any additional information

6.4.2
 	
QnM
	Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)
	6.4.2.1: Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)
	
	| **Year**
		2021-22 |
		|---|---|
		| **INR in Lakhs** | 0.55 |
		
		Data requirement for year (As per Data Template)
		    • Name of the non-government bodies, individuals, Philanthropers
		    • Funds / Grants received
		File Description
		    • Annual statements of accounts
		    • Any additional information
		    • Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)

6.4.3
 	
QlM
	Institutional strategies for mobilization of funds and the optimal utilization of resources
	  IQAC coordination with the CDC monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. The Purchase Committee takes care that purchases are done properly and in accordance with the rules. The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings. Regular internal audits from the Charted Accountant and external audits from the government make sure that the mobilization of the resources is being done properly . The time-table committee looks after the proper utilization of classrooms and laboratories. The Library Advisory Committee takes care that the resources in library are utilized optimally. Our Botanical garden is maintained by department of Botany. Campus cleanness and its utilization is monitored by the Campus Cleanliness and Beautification Committee. To ensure the optimum utilization of resources, the Principal issues directions. The College receives salary grants from the state government for the staff employed on grant-in-aid posts. The State Government/Government of India reimburses the Tuition and other fees of the students admitted to the College under different welfare schemes. The college runs some self-financing PG courses which are quite popular. By maintaining a good standard of these courses, the college has been able to attract a good number of students to these courses which generates valuable funds for the development of the college.
	
	File Description
	    • Paste link for additional information
	    • Upload any additional information

Key Indicator- 6.5 Internal Quality Assurance System

Metric No.	

6.5.1 **QlM**	*Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes* Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 200 words 1. The IQAC has been pushing for the use of ICT in the teaching-learning process even before the Pandemic set in. Workshops/FDPs were organised to familiarize the teachers with the different TeachingLearning platforms and tools. With the onset of the Pandemic, the IQAC encouraged the teachers to join different short-term courses on E-content Development, Managing Online Classes and Creating MOOCs being conducted by the HRDCs and Teaching-Learning Centres. The schedule of these courses was shared with the Teachers. Many teachers of the College attended these Courses and it helped them in conducting online classes efficiently and developing E-content for the students. 2. The IQAC of our college has taken an initiative to form a Cluster of Thirteen Colleges. MoU with CoTI (Cluster of Thirteen Institutes) took place on 1 July 2021 which is effective till 30 June 2024. Under this MoU all thirteen colleges are bounded to organize thirteen collaborative activities in the academics, education and research fields. Each institution will take initiative to organize and monitor at least one activity annually. Activities like faculty and students exchange, publication of interdisciplinary journal, soft skill development, conduction of conferences, etc. were conducted through CoTI. . **File Description** • Paste link for additional information • Upload any additional information

6.5.2 QlM	*The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities*
	(For first cycle - Incremental improvements made for the preceding year with regard to quality
	For second and subsequent cycles - Incremental improvements made for the preceding year with regard to quality and post accreditation quality initiatives)
	Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 200 word seach
	The university provides the syllabus with evaluation schemes and course objectives for every course. Faculty follows the evaluation scheme mentioned in the syllabus for each course. Course Objectives and Course outcomes of the subjects in accordance with the university prescribed syllabus are decided by the respective subject teacher in consultation with the IQAC. The college conducts a biannual review of the teaching-learning processes and the learning outcomes every year through the IQAC. There are three initial sources of input in this review process. The first is the feedback which is collected from the students. The feedback is collected about the Teaching Learning Process and the infrastructure and facilities available for teaching and learning. The feedback provides useful information while reviewing the teaching-learning processes and the college plans. The second source of input is the data on the performance of students in internal assessment activities like Unit Tests, Internal Assessments and final University Examination Results. The third one is the Teachers' Appraisal form. Apart from this IQAC also review the Academic Calendar of the college every month. Performance of the students in laboratory experiments are timely assessed and graded according to the performance indicators. Remedial classes are conducted for slow learners. Besides the use of conventional method, various other teaching methods like Quiz, Group Discussion, Demonstrations, Debates, PPT Presentations, Projects, Short Films, Industrial Visits. Seminars, Certificate courses and industrial visits are arranged to enrich the curriculum.

File Description
- Paste link for additional information
- Upload any additional information |

6.5.3	**Quality assurance initiatives of the institution include:**
QnM	1. Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements 2. *Collaborative quality initiatives with other institution(s)* 3. Participation in NIRF 4. *any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)* **Options:** A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above Data requirement for year: (As per Data Template) **Quality initiatives** • AQARs prepared/submitted • Collaborative quality initiatives with other institution(s) • Participation in NIRF • Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) **File Description** • Paste web link of Annual reports of Institution • Upload e-copies of the accreditations and certifications • Upload any additional information • Upload details of Quality assurance initiatives of the institution(Data Template)

Criterion 7 – Institutional Values and Best Practices

Key Indicator - 7.1 Institutional Values and Social Responsibilities

Metric No.	**Gender Equity**
7.1.1 **QlM**	*Measures initiated by the Institution for the promotion of gender equity during the year.* Describe gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 200 words An extension activity (Lecture on gender inequality) was organized at Jalgaon village by the Woman cell in collaboration with Library and Home economics department on 25th Feb 2022. The main objective of the event was to bring the awareness about gender inequality in society. The chief guest and Sarpanch

	Mrs. Sonali Lode emphasized on the importance of Women's Empowerment in Indian society. The speaker explained that there is a need to raise status of women through education, awareness, literacy and training. This will surely improve women's social, economic and political status which will indirectly help in the progress of Nation. The speaker Dr. Manisha khakre addressed the difficulties facing in the society for the Women Empowerment such as gender inequality, religion and some cultural perceptions are responsible for hindering the women from their development and performance in life, making them weaker in all aspects of life.
	
	      Women Authored Book Exhibition' was organized by Library department of college on the occasion of Women's day to aware the students especially girl students about Women authored literature. In this exhibition the books written by women author and the books related to women issues and problems were well arranged. About 250 students and faculties of various departments overviewed different books. The students and faculties showed positive response to the exhibition. Many young aspiring readers overlooked the different books with excitement and interest. The exhibition was opened for student and staff members between 9:00AM to 4:00 PM.
	
	Provide Web link to:
	 • Annual gender sensitization action plan
	 • Specific facilities provided for women in terms of:
	  a. Safety and security
	  b. Counseling
	  c. Common Rooms
	  d. Day care center for young children
	  e. Any other relevant information

	Environmental Consciousness and Sustainability

7.1.2 QnM	**The Institution has facilities for alternate sources of energy and energy conservation measures**
	1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment **Options:** A. 4 or All of the above B. Any 3 of the above C. ==Any 2 of the above== D. Any 1 of the above E. None of the above *Upload:* • Geo tagged Photographs • Any other relevant information **(Note: Data template is not applicable to this metric)**
7.1.3 QlM	*Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words)* A) Dry Waste: Dry waste is disposed through garbage collection vans of municipal council. The segregation is done by hand sorting, The dry waste includes cardboard, plastics, scrap materials etc are separated from others. They are collected in bins and handed over to the vans of municipality. The bins are kept at different places in college premises. B) Wet Garbage: Wet garbage is decomposed and used in Vermi-compost unit. C) Waste Papers: Almost all out dated stationary of regular use is sent to re-cycling at local unit. Liquid Waste Management: Liquid waste from the point of generation like the canteen, bathrooms and toilet etc. is let out as effluent into a proper drainage facility and to avoid stagnation. Zero percent leakage of waste water is ensured. Laboratory wastes are also disposed taking proper measures. The biodegradable waste products are collected and disposed to municipality collection, whereas the chemicals are diluted with water with proper care before disposal. E-Waste Management: E-waste is sold through auction and the vendors send it to re-cyclic unit. Computers with outdated configurations are donated to primary schools run by our parent society. All the miscellaneous e-waste such as CD's, batteries, fluorescent bulbs, PCBs and electronic items are collected from every department and office and delivered for safe disposal. In addition to the above, for the awareness about water pollution and its conservation the Zoology department of our college organized state level e-poster competition on 7th April 2022..

	• Solid waste management • Liquid waste management • Biomedical waste management • E-waste management • Waste recycling system • Hazardous chemicals and radioactive waste management **Provide web link to** • Relevant documents like agreements/MoUs with Government and other approved agencies • Geo tagged photographs of the facilities • Any other relevant information
7.1.4 **Q$_n$M**	*Water conservation facilities available in the Institution:* 1. Rain water harvesting 2. Bore well /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus **Options:** A. Any 4 or all of the above B. Any 3 of the above C. <mark>Any 2 of the above</mark> D. Any 1of the above E. None of the above Upload : • Geotagged photographs / videos of the facilities • Any other relevant information

	(Note: Data template is not applicable to this metric)

7.1.5
 	
Q$_n$M
	Green campus initiatives include
	7.1.5.1. The institutional initiatives for greening the campus are as follows:
	1. Restricted entry of automobiles
	2. Use of Bicycles/ Battery powered vehicles
	3. Pedestrian Friendly pathways
	4. Ban on use of Plastic
	5. landscaping with trees and plants
	Options:
	A. Any 4 or All of the above
	B. Any 3 of the above
	C. <mark>Any 2 of the above</mark>
	D. Any 1 of the above
	E. None of the above
	
	Upload
	   • Geo tagged photos / videos of the facilities
	   • Any other relevant documents
	(Note: Data template is not applicable to this metric)

7.1.6 **QnM**	*Quality audits on environment and energy are regularly undertaken by the institution* 7.1.6.1.The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities **Options:** A. Any 4 or all of the above B. <mark>Any 3 of the above</mark> C. Any 2 of the above D. Any 1of the above

	E. None of the above
	Upload: • Reports on environment and energy audits submitted by the auditing agency • Certification by the auditing agency • Certificates of the awards received • Any other relevant information **(Note: Data template is not applicable to this metric)**
7.1.7 **QₙM**	***The Institution has Divyangjan-friendly, barrier free environment*** 1. Built environment with ramps/lifts for easy access to classrooms. 2. *Divyangjan* -friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with *Divyangjan* accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading **Options:** A. Any 4 or all of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above Upload: • Geo tagged photographs / videos of the facilities • Policy documents and information brochures on the support to be provided • Details of the Software procured for providing the assistance • Any other relevant information **(Note: Data template is not applicable to this metric)**
	Inclusion and Situatedness
7.1.8 **QlM**	***Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).*** Different sports and cultural activities organized inside the college promote harmony towards each other. National days like Woman's day, Yoga day, Teacher's day, Hindi Diwas, Environmental day etc also promote the tolerance and harmony and subsequent awareness. Commemorative days like Gandhi jayanti, Shivaji Jayati, Dr. Babasaheb Ambedkar Jayati, are celebrated in the college which promotes harmony and subsequent awareness. College has code of ethics for students and separate code of ethics for teachers and other employees who have to be followed each of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities. There is a merit-based selection of students from all communities with different socioeconomic backgrounds; free ship is given to eligible students in need through "Dattak-Palak Scheme. In Pandemic situation of Covid-19, the college

	team along with NSS students has distributed the self-made masks and foods to the needy people also the college faculty donated some fund in Chief-Minister covid relief fund. Cultural programmes are well organized that lays much emphasis on social harmony and awareness of the rich heritage of our country also inculcates collaborative work environment and leadership skills. Students are also encouraged to join the different social outreach units of the college to actively work with people from diverse socio-cultural backgrounds with an aim of improving society and make a better tomorrow. The college celebrates republic day and Independence Day every year. *Provide Web link to:* • Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) • Any other relevant information.
	Human Values and Professional Ethics
7.1.9 **QlM**	***Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens*** Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 200 words. The college has undertaken various efforts to sensitize the students and employees of the institution of their constitutional obligation. During the commencement of each session, the principal of the college delivers an orientation lectures to the newly admitted students to make them aware of the core values and ethos of the institution. The address highlights the need of maintaining harmony amongst all diversities, in developing scientific temper, humanism and spirit of enquiry. Institute also celebrated the constitution day on 26th November 2021. This programme was a collaborative initiative of NSS and Junior college of the institute. In this event all staff members along with students read the preamble of constitution. The NSS department of college has organized 'August Kranti Din' on 9th August 2021."The Women's Day" was celebrated on 8th March 2022 by Women cell in collaboration with Library department. On this occasion, Women Authored Book Exhibition' was organized by Library department of college on the occasion of Women's day to aware the students especially girl students about Women authored literature. In this exhibition the books written by women author and the books related to women issues and problems were well arranged. The department of Zoology organized online district level poster competition on 'Wild Life Conservation Weekk-2021' from 1st to 7th October 2021. The theme of the poster competition was endangered wild animals, extinct wild animals and present living wild animals. The students presented beautiful wild life posters along with slogans.

	Provide we blink to : • Details of activities that inculcate values; necessary to render students in to responsible citizens • Any other relevant information
7.1.10 **Q$_n$M**	***The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.*** 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized **Options:** A. All of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above **Upload:** • Code of ethics policy document • Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims. • Any other relevant information **(Note: Data template is not applicable to this metric)**
7.1.11 **QlM**	***Institution celebrates / organizes national and international commemorative days, events and festivals*** Describe the efforts of the Institution in celebrating /organizing national and international commemorative days, events and festivals during the year within 200 words Birth anniversary of Dr. APJ Kalam, was celebrated on 17/10/2021 by organizing an online State Level "Book Review Competition on My Favorite Book" by Library department in collaboration of cluster of 13 institution (COTI). "Mahatma Fule Smruti" online essay competition was organized by Marathi department of the college in the month of December 2021. 52 students actively participated in the competition. "National Science Day" on 28th February 2021 was celebrated to commemorate discovery of 'Raman Effect' Birth anniversary of Dr. S.R. Ranganathan was celebrated as 'National Library Day' on 12/08/2021 by the library department. "The Women's Day" was

celebrated on 8th March 2022 by Women cell in collaboration with Library department. On this occasion, Women Authored Book Exhibition' was organized by Library .Dr. Babasaheb Ambedkar Jayati was celebrated on 14th April2022.

"Mahatma Gandhi and Lalbahddur Shastri Jayanti" was celebrated in the college on 2 October 2021. "Constitution day" was celebrated on 26th November 2021 in college. "Swami Vivekanand Jayanti" or "Youth Day" and "Rajmata Jijau Jayanti" was organized on 12th January 2022 by NNS department in our college. "Chhatrapati Shivaji Maharaj Jayanti" was celebrated on 19/02/2022. The college also celebrated republic day and Independence.

Provide we blink to :
- Annual report of the celebrations and commemorative events for the last (During the year)
- Geo tagged photographs of some of the events
- Any other relevant information

Key Indicator - 7.2 Best Practices

Metric No.	

7.2.1
 	
 Q_lM
	Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.
	    Best practice- I
	    1. Title of the practice
	
	     Pupil Guardian Scheme (Dattak Palak Yojana)
	    2. Objectives of the Practice
	    ➢ To identify economically weaker students and to encourage them for higher education.
	    ➢ Financial assistance to economically weaker students for education. Student-teacher ratio is maintained 1:1
	    ➢ To develop sensitivity amongst teachers for economically weaker section of society.
	    ➢ To encourage the NGO's and social organizations to participate in this scheme.
	    3. The Context
	
	 The College is located in the vicinity of villages. Most of the students are the wards of farmers and labours. They suffer financial crisis. Hence, the principal

and the teaching staff of our college discussed the issue of poor students in staff council meeting in the year 2008 and decided to adopt financially weak students in the ratio 1teacher:1 needy student.

The Practice

The applications were invited from the students expecting assistance in education. After scrutinizing the applications by the committee, students were shortlisted for personal visit. Members of Pupil Guardian Scheme Committee visited the families and interacted with the parents for better future of their pupils. All teachers are involved in the scheme and they willingly provide financial assistance to the students. Moreover, the teachers mentor / guide their adopted students academically. The institution also promotes this scheme amongst local NGO's to contribute when number of needy students is more than teacher student ratio. The co-ordination committee disburses the amount by cheque to the needy students.

4. Evidence of success

The following table indicates number of beneficiaries and outcome of the scheme.

Sr. No.	Session	No. of Beneficiaries	Fund Disbursed (in Rs.)	Outcome (Pass)	Outcome (Fail)
1	2021-22	47	55,573/-	47	00

This scheme has been proved to be very helpful to solve the financial problems of the poor and needy students thereby they can concentrate on academic performance by saving their energy and time for earning. Since the beginning of this scheme, it is found that the attendance and passing percentage of student beneficiaries has increased.

Problems Encountered and Resources Required :

The main resource required for this scheme is a sensible human resource. We feel that our teachers are committed to overall development of our students and are sensitive enough to cope with academic, financial, social, regional needs of our students. To conduct this scheme, consistent efforts on the part of co-ordination committee and guardian teacher is needed.

Notes :

"Pupil Guardian Scheme" is a unique practice and other institutions can implement it with dedication. The scheme ensures the completion of the higher education of poor and needy students. It strengthens the relationship between the teacher and students where the teachers work beyond the boundaries of the classroom and staffroom and thus becomes a part of student's family.

Best Practice- 2

1. **Title of the Practice**

Organizing E-webinar series

2. **Objectives of the Practice**

1. Providing good opportunities for sharing and discussing new insights and researches with the students and academicians. .

2. Establishing and maintaining connectivity among academicians and researchers which was lost in the lethal time of covid-19.

3. **The Context**

Due to lockdown imposed by covid-19, it had become almost impossible to remain linked with researchers and academicians. The series of E-webinar provided a strong platform to researchers and academicians to discuss their ideas and researches in their field.

4. **The Practice**

The college has organized following webinars

1.One Day National Webinar on 'Soft Skill Development of Rural UG Students was organised by the department of English on 12 Feb.2022.

2. One Day National Level Webinar on 'Importance of Environmental Education for Sustainable' Development organised by the department of Botany on 04 Feb.2022.

3. IQAC with the collaboration of library has organized One Day State Level Webinar on '*Intellectual Property Rights*' on 21-08-2021.

4. One Day State Level webinar on Challenges and opportunities for entrepreneurs in Corona Pandemic Scenario' orgnised by the department of Economics on 3 August 2021

5. One Day State Level Webinar on 'The Contribution of Women from

Vidarbha to the Indian Independence Movement' organised by the department of history.

6. One Day National Level Webinar on 'Human Rights in Covid Pandemic-An International Perspective' was orgaized by the department of political science on 7 August 2021.

7. One day State Level Webinar on 'Dynamics of Indian Economy After Corona Pandemic' was organized by the Commerce faculty on 23 rd August 2021.

5. Evidence of Success

Near about one thousand participants attended this webinar series. The webinar series was convenient to attend and could reach a wider range of audience. This helped to create a rich collection of information that is relevant to current important human assets.

6. Problems Encountered and Resources Required

Not being able to see the audience, the presenter could not gauge interest, reactions or mood and adjust the presentation accordingly. Technical disruptions minimized the gravity of the topic. To overcome these issues the webinar organizers need to do thorough research before choosing a reliable webinar platform, as well as encourage attendees to perform IT capability checks prior to the webinar.

7. Notes (Optional)

The entire web series dealt with such topics which definitely addressed the current need of our society. This series helped students to shape their mindset and researchers to reshape their study.

Provide web link to:
- Best practices in the Institutional web site
- Any other relevant information

Note:

Format for Presentation of Best Practices
(Institution should submit the Best Practices in this format only)

1. **Title of the Practice**
   This title should capture the keywords that describe the practice.
2. **Objectives of the Practice**
   What are the objectives / intended outcomes of this "best practice" and
   what are the underlying principles or concepts of this practice? (in about

20 words)

3. **The Context**

What were the contextual features or challenging issues that needed to be addressed in designing and implementing this practice? (in about 30 words)

4. **The Practice**

Describe the best practice and its uniqueness in the context of India higher education. What were the constraints / limitations, if any, faced? (in about 50 words)

5. **Evidence of Success**

Provide evidence of success such as performance against targets and benchmarks, review/results. What do these results indicate? Describe in about 40 words.

6. **Problems Encountered and Resources Required**

Please identify the problems encountered and resources required to implement the practice (in about 30 words).

7. **Notes (Optional)**

Please add any other information that may be relevant for adopting/ implementing the Best Practice in other institutions (in about 30 words).

Any other information regarding Institutional Values and Best Practices which the institution would like to include.

Key Indicator - 7.3 Institutional Distinctiveness

Metric No.	
7.3.1 **Q$_I$M**	*Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words* Our college has a large number of students from surrounding villages. The number of girl students is more. Most of the students are from rural and poor background. Our college identify their talent and encourage them as per our mission statement, "To nurture the culture of quality education and strengthen the youth to be the part of Nation building movement". our college gives exposure to the girl students to get an opportunity to participate in every curricular, extracurricular and extension activities very actively. Through the NSS, learn and earn scheme, various departmental activities etc. mainly girl students get a stage to develop their academic as well as professional, cultural, social consciousness and responsiveness. The college runs Dattak-Palak scheme through which

the college provides financial assistance to poor and needy students. The college organizes the woman empowerment programs for making girl students confident enough to struggle the battle of life. Various eminent woman personalities are being invited for the guidance on several issues. Special seminars on health related issues and Gender inequality, sensitivity and malnutrition are also organized by various departments of the college. Our college has girls common room in which different facilities are provided to the girl students.

Provide web link to:
- Appropriate web in the Institutional website
- Any other relevant information

Future Plans of action for next academic year (200 words)

1. To submit SSR and invite NAAC peer team for the 4 th accreditation of the college
2. To Undertake field projects
3. To undertake minor/ major research projects
4. To organize extension activities
5. To arrange green, energy and environmental audit
6. To arrange internal and external Academic and Administrative Audit
7. To organize e-workshop for non- teaching staff
8. To complete the construction of botanical garden
9. To complete the construction of compound wall
10. To organize activities under CoTI
12. To encourage the faculty to publish papers in UGC care list journals.
13. To organize faculty development program

*Name*_____   *Name*_____

_____   _____
Signature of the Coordinator, IQAC   *Signature of the Chairperson,IQAC*

_____ *** _____

Abbreviations:

CAS   -   Career Advancement Scheme

CAT   -   Common Admission Test

CBCS   -   Choice Based Credit System

CE   -   Centre for Excellence

COP   -   Career Oriented Programme

CPE   -   College with Potential for Excellence

DPE   -   Department with Potential for Excellence

GATE   -   Graduate Aptitude Test

NET   -   National Eligibility Test

PEI   -   Physical Education Institution

SAP   -   Special Assistance Programme

SF   -   Self Financing

SLET   -   State Level Eligibility Test

TEI   -   Teacher Education Institution

UPE   -   University with Potential Excellence

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